

## HOLDSWORTH STREET COMMUNITY CENTRE – COMMUNITY TRANSPORT

### BUS HIRING CHARGES



#### 1. Bus Hire - pricing per kilometre:

1. 90 cents per kilometre for HACC or WMC funded organizations  
\$45.00 – minimum up to 50 km.
2. \$1 per kilometre for non-profit organizations  
\$55 minimum up to 55 km
3. \$ 1.20 per kilometre for other groups  
\$75 minimum up to 64 km

**(Please note: If kilometres are more than the minimum then the kilometre rate applies)**

#### 2. Other Charges

\$30 per hour for driver – casual rate, for Monday to Friday, \$45 for Saturday, \$52.50 for Sunday and public holidays.

**(Please note: Minimum two hours applies for all days.)**

**20 cents** per kilometre - Fuel levy

**\$40** Infringement notice – eg. Bus left dirty, windows left open, lights left on.

Administration fee \$ 10 for non for profit organizations,

**\$20** for other groups and

Free of charge for HACC and funding organizations.

HACC Volunteer driver reimbursement **\$12.00** per trip per day

**\$50.00** Familiarisation with vehicle and appropriate training for external drivers

#### 3. Late notice of cancellation

**\$51.20** Hirer will be charged if cancel booking on day of trip.

#### 3. Discount

HSCC-CT may be able negotiate a small discount in special circumstances only.



## BUS HIRE BOOKING FORM

This form is to be filled out by a representative of the Organisation applying to hire the bus.

### 1. Organisation Details

Name of organisation:

Billing Address:

Phone:

Facsimile:

Email:

We are a: (Please tick)  Not for profit organisation  Commercial organisation

Clients/group of organisation (eg Frail aged, people with disability, kids, school children, etc):

Purpose of use

Destination (*Please give details, clear address*)

Date you require the bus

Do you require a driver (Please tick) YES  NO  If yes please provide the following information

Pick Up Address

Pick up time:

Drop Off Address

Return time:

If you require the bus for more than one day, then please fill in a form for each day.

Bus required (Please tick):

- 17 Seater wheelchair access x 2 or alternatively 22 seater (Mitsubishi Rosa Standard)  24 Seater, No Wheelchair Access (Mitsubishi Rosa Deluxe)
- 21 seater (Toyota Coaster Deluxe)  10 Seater, Wheelchair Access x 1 or alternatively 11 seater (Mercedes Sprinter Automatic)



Do you require a driver? Please tick  YES I require a driver  NO we will provide a driver *If NO please go to question 2*

**2. Request for permission to drive bus**

I request that the following person(s) who have the required licence be given permission to drive the bus on our behalf.

Driver's name \_\_\_\_\_ Licence  
number \_\_\_\_\_

Driver's name \_\_\_\_\_ Licence  
number \_\_\_\_\_

**(Please attach a photocopy of each person's driver's licence. Required Licence is NSW LR or above)**

**3. Terms and Agreement**

I have read and accept HSCC – Community Transport guidelines/conditions and will ensure that our driver returns the vehicle in accordance with these conditions.

I am lodging official booking:

Name of authorised person \_\_\_\_\_  
(Please use block letters)

\_\_\_\_\_  
(Signature)

Position \_\_\_\_\_ Contact Number \_\_\_\_\_

